



## Join our Board of Trustees

### TRUSTEE ROLE DESCRIPTION

Inclusive Volunteering – Bradford & District is the operational name of Volunteering Bradford. We are a registered charity which has been operating since 2001. We have recently developed our services to focus on providing support to adults with SEND using volunteering as a tool to enhance life chances and have secured funding to enable us to develop this innovative service. Further details can be found here

<https://www.volunteeringbradford.org/mission-vision>

We are looking for new Trustees to enhance our existing Board and support the future development of the charity.

#### What will you be doing?

As a Trustee you will play an integral role in shaping the strategic direction of the charity, ensuring its effectiveness and accountability.

Along with other board members you will work collectively to:

- determine the mission and strategy for the organisation
- be held accountable for the actions of the organisation
- safeguard assets and ensure that those assets are used appropriately
- contribute to effective decision making and information sharing
- be an ambassador for the organisation

Our Board typically meets four times per annum with an additional away day. Additional commitments may be required depending on the needs of the organisation.

#### What are we looking for?

Due to our service development and planned expansion, we are looking for people who can bring new skills and experience to our board. We are particularly looking for candidates with one or more of the following skills/experience, however anyone with skills to offer our board and with a passion for our service is invited to apply.

- Leadership roles within the health or social care sector
- Business development

- Fundraising
- Networking
- Experience/knowledge of commissioning processes across the North of England

As a Trustee you will play an integral role in shaping the strategic direction of the charity, its effectiveness and accountability. Whether you are an experienced Trustee or looking to take on your first Trustee role, if you have the time and energy to commit to the role and can identify with our values, ethos and aims, we'd love to hear from you.

### **TRUSTEE PERSON SPECIFICATION**

- Commitment to the organisation
- Willingness to devote the necessary time and effort.
- Strategic vision
- Good, independent judgement
- Ability to think creatively
- Willingness to speak their mind
- Understanding and acceptance of the legal duties, responsibilities, and liabilities of trusteeship
- Ability to work effectively as a member of a team
- Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty, and leadership

### **What difference will you make?**

Being a Trustee with Inclusive Volunteering can be a very rewarding and enjoyable experience, both personally and professionally. You will have a real opportunity to shape the strategic direction of the organisation, and support a small team of motivated and committed people.

We pride ourselves on being a 'doing' organisation that makes a practical difference. Your role will have a direct impact on our ability to reach more people and enhance their life chances. You'll be part of a small and passionate team, helping to shape the future direction of a small charity at an exciting time of change and development for the organisation. You will also have the chance to use your skills to improve how Inclusive Volunteering supports its service users and find new ways to enable adults who face barriers to access volunteer opportunities.

### **Before you apply**

For further details /informal discussion about these roles please contact Steve Blackman – CEO /Inclusive Volunteering Bradford & District on 07904953864 /

[steve@volunteeringbradford.org](mailto:steve@volunteeringbradford.org)

To request an application pack please email [info@volunteeringbradford.org](mailto:info@volunteeringbradford.org)

**All disabled applicants who meet the essential criteria of the role will be offered an interview.**

Please be aware that this is an unpaid voluntary role. We pay reasonable travel and meal expenses. Expenses policy available upon request.



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