

Bradford Learning Disability/Autism Provider Forum - Workforce Development Sub-Group Meeting Minutes

Date: 28th October 2020

Time: 2pm – 3.30pm

Venue: Via Zoom

Present: Chair - Vicky Day (Sun Healthcare Ltd), Vice-Chair – David Newall (Specialist Autism Services), Jo Silkstone (United Response), Nicky Lyall (St Anne’s), Rachael Ross (Skills for Care), Sarah Wade-Rathbone (Active Social Care), Vicky Donnelly (BDCT), Cameron Dale (CBMDC), Dale Weldon (Carlton Care Group), Deborah Barnett (Guest Speaker)

Apologies: Rachel Roberts (CBMDC), Jo Lunn (Cygnet Health), Anjuman Ghaffar (CBMDC), Paul Lord (Future Directions), Paul Sellers (Dimensions), Adam Paver-Merrison (Walsingham Support), Kathy Snell (Catholic Care)

Minute taker: Vicky Day (Sun Healthcare Ltd)

Agenda item		Action
Welcome / introductions	Everyone was welcomed to the Zoom meeting and apologies were noted. New attendees welcomed to the group.	
Previous Action points	Vicky went through previous minutes/actions, all agreed nothing outstanding.	
Deborah Barnett Guest Speaker – United Response	Deborah shared her presentation on assessing capacity during the pandemic in line with the law with the group and checked for questions throughout. Presentation and supporting documents/guidance shared with the group.	Vicky D to share presentation with minutes

	<p>Useful link; https://www.gov.uk/government/publications/visiting-care-homes-during-coronavirus/update-on-policies-for-visiting-arrangements-in-care-homes#section-2</p>	
<p>Rachael Ross – Skills for Care</p>	<p>Rachael shared numerous updates from SfC – PP Presentation will be shared with minutes.</p> <p>Qualification Specification Review – they were asking for input to review L3 – 4 Diplomas, these sessions ran at the beginning of November so no longer able to attend.</p> <p>New resource available – Learning from Events. www.skillsforcare.org.uk/LearningFromEvents</p> <ul style="list-style-type: none"> ▪ It's a short digital module to support you to run learning reviews. ▪ For managers and leaders in all care settings. ▪ You can then have access to claim £100 Workforce Development Funding. <p><u>Covering</u></p> <ul style="list-style-type: none"> ▪ What learning reviews are and why they're needed / How managers can move from completing reviews at an individual level to involving the wider team / Supporting managers and leaders to develop the skills and confidence to carry reviews out effectively within care settings / Practical tips for embedding learning reviews into the working environment <p>Workforce Development Fund www.skillsforcare.org.uk/wdf Apprenticeships funded: Adult Care Worker (L2) - £600 for completion of diploma + £400 for completion of the standard= £1,000 Lead Adult Care Worker (L3)- £800 for completion of the diploma + £500 for completion of the standard = £1,300 Lead Practitioner in Adult Care (L4) - £1,050 for completion of the diploma + £500 for completion of the standard = £1,550 Leader in Adult Care (L5) - £1,500 for completion of the diploma + £500 for completion of</p>	<p>Vicky D to share presentation with minutes</p>

the standard = £2,000

New resources to support the Care Certificate which aids in tailoring the qualification to specific areas www.skillsforcare.org.uk/CCResources

- Lone working
- Services for people with mental health conditions
- Services for people with a learning disability
- Services for people with dementia

They're an additional resource which can be used to help enhance your induction process. They can act as a tool to help build the workers knowledge and skills within a specialist area. They could also be useful if your workers have been through a rapid induction programme. The resources can be used flexibly and provide contextualisation against the CC standards, for example: Communication - what specific barriers may a person with a learning disability experience and additional communication techniques which could be used. Scenarios and activities are also included to enable the worker to put their CC learning into context within the environment and specialism area they are working in. We are also developing further resources for: Supporting Autistic People and End of Life Care which will be ready next year.

Finding people with the right values – new online workshops

Using a values-based approach to recruitment can help you:

- lower recruitment costs
- reduce staff turnover
- deliver high quality care and support

The five new workshops will support you through the five stages of a values-based approach to recruitment: Articulate, Attract, Apply, Assess and Assimilate.

Run by your local area teams, including local area information, you can book your place on the first two workshops today at: www.skillsforcare.org.uk/VBRworkshops

National iPad Scheme launched-Working to support care homes to stay connected during

COVID-19. Please be aware that not all local authorities have prepared their comms to their providers for this so please be aware you may be the first to let providers know.

NHSX is investing in up to 11,000 iPads (tablet devices) for care homes to improve access to healthcare services for care home residents. NHSx have now contacted local authorities to explain the offer and provide guidance for sharing with care homes on how to access the iPads.

Each tablet device will include a 12-month support package and, for care homes without full access to WiFi, a data-enabled SIM card.

Prioritisation of iPads will be to care homes that: Receive all or some of their funding for residential care from the NHS or from a local authority / Apply for an iPad using our order form / Have less than one Apple or Android tablet device per 40 residents.

Care homes without any Apple or Android tablet devices

Care homes with fewer than 40 residents will qualify for one iPad.

Care homes with 40 or more residents will qualify for two iPads.

To apply and find out more:

https://www.smartsurvey.co.uk/s/NHSX_iPad_offer/

New support available for employers to hire apprentices

As part of the Government's response to the COVID-19 pandemic and the impact this has had on employment and skills, new payments have been introduced for employers in England for each new apprentice they hire between 1 August 2020 and 31 January 2021.

This includes:

- £2,000 for each new apprentice aged under 25
- £1,500 for each new apprentice aged 25 and over.

These payments are in addition to the existing £1,000 employers receive to support 16-18 year old apprentices and those under 25 with an Education, Health and Care Plan. This is only for new employees. Applications for funding are now live.

For more information visit:

<https://www.skillsforcare.org.uk/apprenticeships>

Flu jab 2020

Due to the impact of flu and COVID-19 circulating at the same time, it's important we all do our bit to protect those we care for and ourselves against the virus.

The DHSC states that frontline health and social care workers should be provided with flu jabs by their employer.

Those who are eligible for the FREE flu jab are:

- people aged 65 and over (including those who'll be 65 by 31 March 2021)
- pregnant
- people who have certain health conditions, those who are in a long-stay residential care and frontline health or social care workers
- those who receive a carer's allowance or are the main carer for an older or disabled person who may be at risk if they get sick and people who live with someone at high risk from COVID-19

Find out more: www.skillsforcare.org.co.uk/flu

PBS peer review pilot -We're running a pilot project to develop and test a peer review process for positive behavioural support (PBS) training.

This involves a number of learning providers who peer review each other's training, to assure adequate quality, give feedback and share ideas.

We hope that this will be a successful model to improve the quality of PBS training across the sector.

Skills for Care will be running two virtual events to find out more information about the PBS Peer Review pilot.

Date - 17 November 2020, 14.30 to 15.30

Date - 26 November 2020, 14.30 to 15.30

<https://events.skillsforcare.org.uk/skillsforcare>

<p>Shared on behalf of Victoria Donnelly - BDCT</p>	<p>Victoria did initially attend the Zoom meeting but due to bad connection had to leave. Vicky shared the resources Vicky Donnelly had e-mailed to share with the group.</p> <p>Victoria wanted to reiterate how important it is to encourage supported people, their families & carers to have the Flu jabs – are people being invited and taking up their free flu jabs?</p> <p>Annual health checks - these are continuing for people with LD if staff can support and encourage people to attend</p> <p>Bowel screening - we are working with the GP's to increase the uptake of bowel screening for people with LD, easy read leaflet will be attached to the minutes – if people are supporting people who are called for their bowel screening please support people to understand what the request is about (generally age 53 – 74 may start to see invitations)</p>	<p>VD to add PP Presentation to minutes</p>
<p>Cameron Dale – CBMDC</p>	<p>We welcomed</p> <p>Training Issues Identified - Training issues identified from CQC reports rated Inadequate and requires Improvement from January 2021 onwards:</p> <ul style="list-style-type: none"> • Health and Safety • Business Administration / Management • Care • DoLS • Medication • MCA <p><u>Training Providers providing training in areas identified</u></p> <p><u>Health and Safety</u></p> <p>West Yorkshire and Harrogate Excellence Centre (costed / free)</p> <p><u>Business Administration / Management</u></p> <p>Cas Training Courses (free)</p>	

	<p> ShIPLEY College (costed) Bradford College (costed) Learning Curve Group (costed) </p> <p>Care</p> <p> Cas Training Courses (free) Skills for Care Learning & Development (costed / funding assistance available) </p> <p> West Yorkshire and Harrogate Excellence Centre (costed / free) </p> <p> https://www.theskillsnetwork.com (costed) \ShIPLEY College (costed) Bradford College (costed) Learning Curve Group (costed) </p> <p>DoLS</p> <p> West Yorkshire and Harrogate Excellence Centre (costed / free) </p> <p>Medication</p> <p> Cas Training Courses (free) </p> <p> West Yorkshire and Harrogate Excellence Centre (costed / free) </p> <p> https://www.theskillsnetwork.com (costed) </p> <p>MCA</p> <p> West Yorkshire and Harrogate Excellence Centre (costed / free) </p> <p> https://www.theskillsnetwork.com (costed) ShIPLEY College (costed) </p>	
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<p>Training during Covid-19</p>	<p>The group had an open conversation with regards to how training is being managed during the pandemic.</p> <p>David told the group they were getting ready to roll out Autism training to the local authority via zoom.</p> <p>Both Nicky & Dale have been delivering Buccall training – Dale via face to face and Nicky via the virtual world. Vicky showed an interest in Nicky delivering this for her workplace.</p> <p>Sarah queried about the guidelines for teaching Emergency First Aid during the pandemic - Resuscitation Council UK's guidance re Covid-19 and teaching First Aid https://www.resus.org.uk/covid-19-resources/statements-covid-19-hospital-settings/resuscitation-council-uk-statement-covid-1</p>	
<p>A.O.B</p>	<p>Sarah asked if there had been a shortage of the Flu jab in other people's areas as they'd had some difficulty getting hold of them.</p> <p>Just a reminder about the Whats App group that's been set up for the group and anyone who still wishes to be part of it and isn't already, please e-mail me your number vicky.day@sunhealthcare.org – this group can be used to share things quickly or to ask a question to those of the group who's on it.</p> <p>Jo stated that since they'd been doing the Covid-19 swabbing via the nasal passage and not the mouth they'd had no failed tests.</p> <p>Vicky asked the group if they wanted to continue with Quarterly meetings or go back to bi-monthly – all were happy to keep them quarterly.</p>	

<p>Quarterly 2020 meeting dates</p>	<p>Vicky shared with the group that she is stepping down as Chair of the group due to workload/pressures but will continue to attend the group, therefore will be in touch with regards to the nomination/voting process before the next meeting.</p> <p>Wednesday 27th January 2021 – 14.00 – 15.30 Wednesday 28th April 2021 – 14.00 – 15.30 Wednesday 28th July 2021 – 14.00 – 15.30 Wednesday 27th October 2021 – 14.00 – 15.30</p> <p>Venue dependent on where we're at with Covid-19, I will arrange the Zoom meeting for the January 2021 meeting via my Zoom account if we still aren't face-to-face – TBC nearer the time.</p>	
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