To submit any material for the bulletin, the deadline is 5pm the day before the next edition is due. Please ensure any information you consult is from a reliable source, including the NHS, or Public Health England.

PROVIDER BULLETIN

Thursday 1st June 2023

KEY DATES FOR YOUR DIARY

- Skills Kitchen birthday event 3rd June
- Palliative and end of life care workforce confidence survey 9th June
- To opt out of sharing your email address with BCA deadline 12th June
- Bradford Adult Social Care - Community Engagement Workshop 13th June
- Bradford Adult Social Care – Community Engagement Virtual Workshop 14th June
- Yorkshire Infection Prevention Society Conference 15th June
- Market engagement event for day activities 19th June
- West Yorkshire safeguarding week is taking place from the 19th-23rd June
- World Continence week 20th – 26th June
- Girft and rcp webinar series 20th June
- Bradford Adult Social Care - Community Engagement Workshop 20th June
- Bradford Adult Social Care – Community Engagement Virtual Workshop 21st June
- HUSH masterclass 22nd June
- Registered nurses working in care homes: end of life planning 26th and 27th June
- First palliative care link staff meeting 29th June
- DSPT deadline 30th June

DEMENTIA TRAINING MODULES FOR ADULT SOCIAL CARE PROVIDERS ACROSS WEST YORKSHIRE

Don't miss out on the Dementia webinar training sessions - available now for all Adult Social Care staff, including Personal Assistants, across West Yorkshire (fully funded). With May dates all fully booked, secure your place for the upcoming dates and modules:

- **Dementia Awareness** (1 hour) – 1st June, 29th June, 27th July
- **Person-centred Dementia Care** (2 hours) – 1st June, 29th June, 27th July
- **End of Life Dementia Care** (2 hours) – 27th July

Please see the attached flyer for more details and instructions about how to book a place or click this link to visit the Eventbrite page.

We would be extremely grateful if you could please share this across your network and help to spread the word about this exciting opportunity.

If you have any questions, please get in touch:

AHOWDTrainingCalendar@leeds.gov.uk

CAPACITY TRACKER INTERACTIVE MAP FOR VACANCIES

Social workers have access to an interactive map which highlights locations with vacancies as reported on Capacity Tracker. The map is published each Wednesday, using the data input by providers to the Capacity Tracker. If you have vacancies please update Capacity Tracker so social workers are aware!

URGENT – DEADLINE APPROACHING!

MAKE SURE YOUR ORGANISATION IS GDPR COMPLIANT

What is the DSPT?

The **Data Security and Protection Toolkit (DSPT)** is a useful guide and a **free self-assessment tool** that can support organisations to keep people's confidential information safe. It can also help to **demonstrate that you're meets CQC expectations of good data security practice.** The DSPT helps to evidence how you are **protecting your organisation from and risk to cyber-attacks or breaches.**

Once completed it will allow you to **demonstrate to commissioners, GP's, CQC and other NHS services that you are handling information securely.** There are some key fundamentals elements that the BCA will promote such as, GDPR compliance, ICO, NHS mail, best practice, preparatory work required and also the DSPT itself.

So...what are my next steps?

Is my organisation registered for the NHS Digital DSPT?

Yes

No

Great news!

Now we just need to see what level of support you will need from us.

See page below to find out your next steps!

To register go **CLICK HERE**. Once on the website page, click on the Register link in the top right-hand corner to proceed with registering for a new account.

You will need a valid email address and your organisations ODS code. If you are unsure about your ODS code, just ask us.

For more help on how to register **CLICK HERE**

admin@bradfordcareassociation.org

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Approaching Standards (Part 1)

Completing 26 questions - (16 for previous entry- Level providers) the minimum compliance level covering critical requirements.

Standards Met (Part 2)

42 questions - demonstrates full compliance with GDPR and the Data Protection Act. The digital passport to further digital solutions.

Support

BCA have created a workbook that simplifies completing the DSPT. It includes all the resources and top tips needed to help you answer the 42 GDPR questions. In addition we have further support to offer including videos other useful links.

Our Workshop and Support - 3 Routes

PROVIDERS PREFERRED ROUTE

WEBINARS

Workshops taking you step by step through the 42 DSPT questions and then supporting you to publish your toolkit.

Part 1 - Approaching Standards Webinars - going step by step through the first 26 questions.

Part 2 - Standards Met Webinars - going step by step through the final 16 questions & publishing your toolkit.

Click here to view the Webinar schedule & book onto a session

1 to 1 SUPPORT

1 to 1 support on your preferred date and time where we will take you step by step through the 42 DSPT questions then helping you to publish your toolkit

1 to 1 - For a provider at any stage of your DSPT Journey.

Care providers who have attended the DSPT 1 to 1's have provided excellent feedback, being able to complete & publish their DSPT.

Email BCA Today!!

'DIY' APPROACH

The BCA will send you the DSPT workbook along with other useful resources to support you.

Dont feel like you're now alone in this. We are still here to answer any questions and give you any support you may need along the way. You can always book on to one of our Workshops or attend a 1 to 1 at a later date if needed.

Please email BCA to request the DSPT Workbook.

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CONNECT TO SUPPORT SOCIAL CARE DIRECTORY

Please see the Connect to Support Social Care Directory here; CtS Social Care Directory, this is for the commissioned and 'traditional' social care services. The new directory will be live and available to the public on Connect to Support this week.

The Commissioning and Contracts Team have uploaded over 500 services, using recent information from tender exercises, but this will not provide a full detail of your service. You will need to find your service/s on the directory and select "Suggest a Change" on the profile page to include further information or change contact details if incorrect. The easiest way to search for your service will be by a postcode search, then "sort by A-Z".

If you are unable to find your service, you will need to create a new entry/listing, to do so please complete the form here: Social Care Directory Sign Up.

For assistance on what information to put where, please see our template HERE.

As a reminder, all the free and low cost groups and activities will continue to be advertised on the CtS Community Directory.

BCA EMAIL SHARING

The Council wishes to refresh its arrangement with the Bradford Care Association (BCA) whereby the email addresses of all our care provider contacts is shared with them.

The purpose of sharing provider contact information is to enable the BCA to provide information and updates more readily related to training; meetings and forums; enable good practice sharing; and enhance its response to you.

If you do not wish the council to share your organisation's contact e-mail address(es) with the BCA, then you can opt out by contacting commissioningInbox@bradford.gov.uk by no later than 12 June 2023, after which time the e-mail contact information we have on record will be forwarded to the BCA, to ensure their records are as current and complete as possible.

FIRE SAFETY GUIDANCE IN ACTION

In March 2016, a Care Home resident died after smoking a cigarette unsupervised in the designated smoking area. The resident used emollient cream, which can be flammable if allowed to build up on the skin, clothing, bedding etc. Whilst a smoking risk assessment had been carried out, it did not consider the residents' use of emollient cream.

In January 2022, the owners of the Care Home were found guilty of breaching the Regulatory Reform (Fire Safety) Order 2005. They were given a fine of £937,500 and ordered to pay London Fire Brigade's costs amounting to £104,425.

Safe use of emollient skin creams to treat dry skin conditions - GOV.UK (www.gov.uk)

DIVERSITY EXCHANGE LAUNCH

The Diversity Exchange is our a stop shop platform for all things related to; equity, diversity, belonging, social connections and trust. It is open to all organisations from social enterprises, grass root groups to large statutory organisations.

The Exchange is designed to be a 'meeting space' or a 'point' in which we can cross boundaries, hear diverse perspectives and come together to collaborate in the spirit of 'acting as one'. The Exchange is designed to up skill, build expertise, confidence, share learning and best practice from the work we all do, build understanding and awareness of our place and population, and host initiatives outlined in our 10 point plan; from diversifying our governance, workforce and leadership representation to tackling inequalities for women and girls.

The Diversity Exchange will launch on 20 June at the Life Centre.

Please book here; https://www.eventbrite.co.uk/e/launch-of-the-diversity-exchange-tickets-615920062487

BEREAVEMENT SUPPORT

Please see booklet below for bereaved relatives and friends using the e-link:

Bradford District Care NHS Foundation Trust Bereavement Booklet

Bradford District SAFEGUARDING WEEK 2023
It's everyone's business

FREE Event

All practitioners from All agencies

**You are invited to drop-in and visit us for the launch event of Safeguarding Week 2023
The room will be filled with specialist safeguarding support services holding information stalls.**

Goodies available

Come along and meet staff from, Adult Social Care, Relationships Matter, Staying Put, Family Action, Victim Support, Men Reaching Out, Men Standing Up, The James Project, Police Domestic Abuse unit, and many more

Date and venue

Monday 19th June 2023   **Drop-in between 10am – 3pm**

**Venue: The Hockney Room
          Margaret MacMillan Towers
          Bradford
          BD1 1NN**

MESSAGE FROM DHSC

The Team leading the adult social care provider data enforcement would like to say a BIG thank you for prioritising uploading your data to the capacity tracker each month.

Because Your Data Matters!

As we said in our recent publication, Care data matters: *the **draft roadmap for improving how data in social care is collected, shared and analysed –** "*data matters in social care. It matters for making sure people get the right care, for planning how care is organised and for joining up health and social care services around people. It can make lives better and, ultimately, can save lives".

We would like to invite you to a webinar on Friday 9 June at 2pm to tell you what we have done so far and to hear from you how we can further support you with the process.

We do understand that some of you may have concerns with provider data enforcement but through this session we hope to alleviate those concerns and give you some further information that we hope you will find useful.

The webinar will be held on Microsoft Teams. Please find the joining details below:

Microsoft Teams meeting

Click here to join the meeting

Meeting ID: 353 486 722 027 / Passcode: kcCkAw

Download Teams | Join on the web

SUPPORT NETWORK FOR NEW REGISTERED MANAGER

The BCA would like to invite you to the inaugural meeting of a **Support Network for new Registered Managers** *(you could be new / fairly new in post or new to working in Bradford)* on **June 15th, 2 – 3pm**.

The network aims to assist you in gaining confidence as a Registered Manager and support you in settling in to working in Bradford District.

This meeting is to find out what support would assist you the most, and to explain the range of initiatives, resources and support currently available for you.

BCA, Skills for Care, the LA Contracts and Quality Team, and 2 experienced Registered Manager Mentors will be attending the meeting.

Zoom joining information:
https://us02web.zoom.us/j/9937721608?pwd=clJ5aTBHaEM1eklNSVRtWHR0VHJmUT09
Meeting ID: 993 772 1608
Passcode: Bradford20

BCA CONFERENCE / AGM 2023

📅 Tuesday 3rd October 2023

🕐 10am - 4pm (including lunch)

📍 Hollins Hall Hotel, Golf & Country Club - BD17 7QW
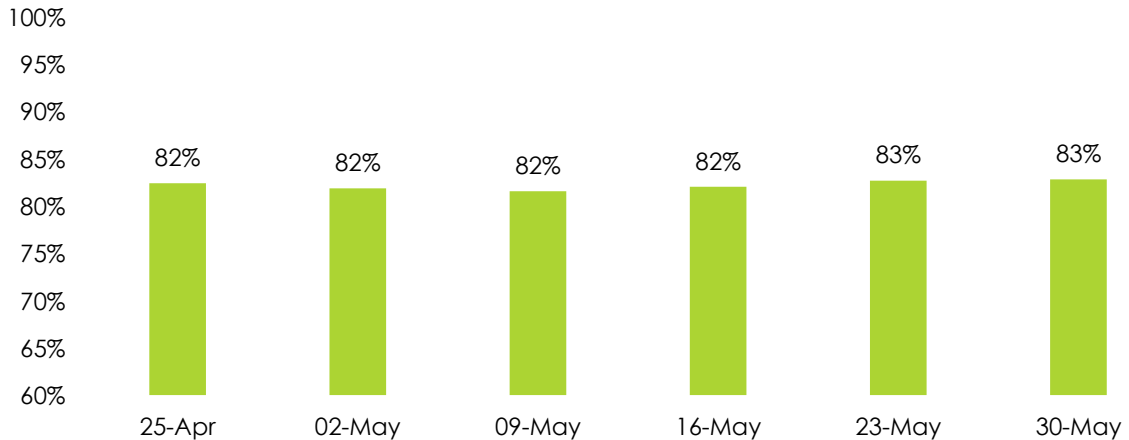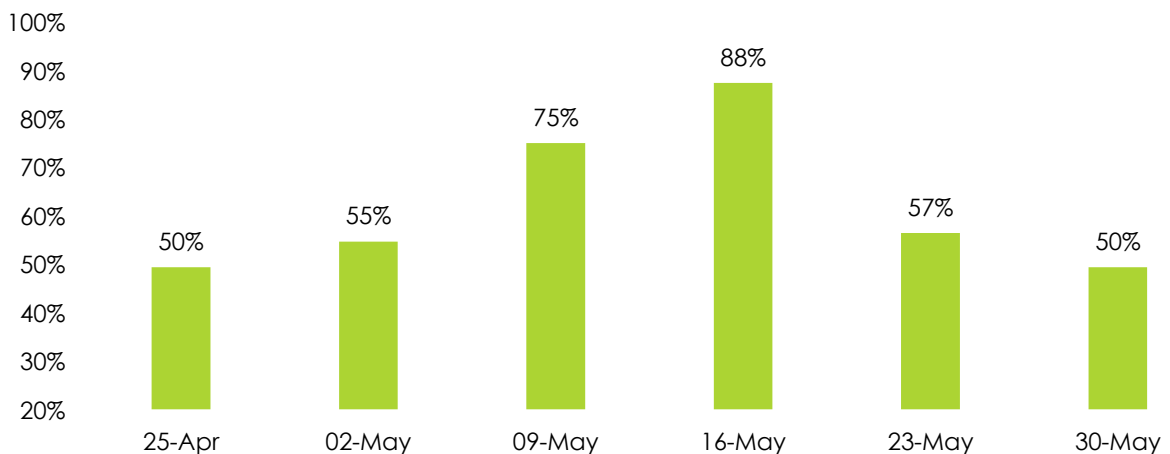
📝 Agenda - TBC

SAVE THE DATE

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BRADFORD CARE HOMES WEEKLY UPDATE

Bradford Care Home Occupancy Rate

Date	Occupancy
25-Apr	82%
02-May	82%
09-May	82%
16-May	82%
23-May	83%
30-May	83%

Bradford Care Home Completed Tracker in last 7 days

Date	Completed
25-Apr	50%
02-May	55%
09-May	75%
16-May	88%
23-May	57%
30-May	50%