|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | Date | |  |  |  |  |  |
|  |  | | MM |  | DD |  | YY |
| Completed by: |  |  | |  | | | | | |
|  |  |  | |  | | | | | |
| Staff Details | | Name | |  | | | | | |
| Job Role | |  | | | | | |
| Consent to this request, including information sharing with LA/PHE | |  | | | | | |
| Personal / health risk factors (e.g. previously shielding) | |  | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| COVID Positive Contact/NHS T&T | Yes |  | No |  | Date |  |
| Type of Contact (e.g. Household Member, Work Colleague, app notification or NHS T&T etc)  Also considered the length of time spent with the case e.g. prolonged period in a shared vehicle | | |  | | |
| Notes |  | | | | | |
| Isolation Details | Day 1 | | |  | | |
| Day 10 | | |  | | |
| Household details | Confirm that everyone in the individual’s household is well – not isolating or awaiting a Covid-19 test result | | |  | | |
| Asymptomatic | Yes |  | No |  |  | |
| Vaccination | Dose 1 date |  | | Dose 2 date |  | |
| Any travel abroad? | Country |  | | Dates |  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PCR & Risk Assessment Details | Date Done |  | Result | POSITIVE / NEGATIVE |
| Risk Assessment | YES / NO | RTW | YES / NO |
| Details of alternative action taken to provide staffing cover |  | | | |

|  |  |
| --- | --- |
| Risk Assessment Notes | *Scope of work, including risk of exposing others . Location of work. Mitigations/Adjustments.*  *Ability to comply with IPC guidance and guidance.*  *Risks posed to client safety and service delivery.*  *No use of communal areas etc.*  *Contact with Clinically Extremely Vulnerable people?*  *Outside of work activities, the individual must follow current advice for self-isolation.*  *Consideration of the need to travel on public transport or shared transport as part of role or journey to work.*  *Consideration of working environment e.g. confined spaces, ventilated areas.* |

|  |  |  |
| --- | --- | --- |
| LFD Test Details  \*Test results should be reported to NHS Test and Trace via the web portal and to their duty manager. Any staff member who has a positive LFD test during this period or becomes symptomatic should not attend work and should arrange a PCR test as soon as possible. | Date | Result |
| Date | Result |
| Date | Result |
| Date | Result |
| Date | Result |
| Date | Result |
| Date | Result |
| Date | Result |
| Date | Result |
| Date | Result |

**Supporting Documents:**

West Yorkshire LRF, Protocol to support decision making in response to critical business continuity issues as a result of critical workers isolating as contacts of cases of coronavirus