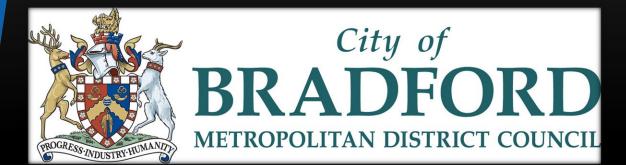
Local Community Support Grant - Workshop

August 2024

Online



Agenda

- Council Expectations
- Useful Contacts
- Monitoring/Reporting for October 2024 and April 2025.
- > 2024/25 Visiting

Council Expectations

- From 1st July the Local Community Support Grants Returned to the Council.
- All correspondence and monitoring will be shared directly with the People Commissioning Service.
- Each organisation will have an allocated Contract Officer.
- Reporting will continue on a six-monthly basis.
- Visiting activity will continue.
- Any changes to project delivery, as stated on the grant agreement, must be submitted in writing to the Local Authority ahead of changes being implemented.
- We would rather help find a solution, then caution for a problem identified.

Useful Contact Information

- First point of contact:
 - Allocated Contract Officer will contact you directly with their details in their signature
- Second point of contact:
 - Commissioning Inbox <u>commissioninginbox@bradford.gov.uk</u>
- Third point of contact:
 - Contract and Quality Manager <u>Ben.Oxlade-Parker@bradford.gov.uk</u>

New Monitoring/Reporting Form

- Monitoring survey will be submitted through MS Forms: <u>https://forms.office.com/e/DefU74aDRS</u>
- The remaining monitoring points are:
 - October 2024
 - April 2025 (concluding report)
- Some questions require numerical answers; 1, 15, 27, etc., if you include any words or symbols (%) the survey will not submit.
- All fields are a required field, therefore must be completed before the survey can be submitted.
- The survey currently cannot be saved part way, but you can view the survey and a PDF copy will be shared with the reminder email, to help collation of the data before you start to complete.

Visiting Overview

- The visit report has changed slightly for this financial year, to reflect an updated stance on visiting expectations.
- We will now visit once per organisation, rather than per project.
- Should there have been a concern raised previously, that will be the project we aim to visit.
- A discussion will take place with the lead staff member regarding the other projects and their delivery during the visit.
- Should further concerns be highlighted, we may request to visit the projects that these concerns relate to.
- You will only receive one overall visit report, rather than a report per project.



Thank you for joining us.