

# **NHS MAIL WEBINARS**

## WHAT DO THE WEBINARS COVER?

The webinars are designed to advise how to register, set up and how to use your new NHSmail account.

Any Care Providers using NHSmail are encouraged to join the training webinars, these are live sessions, so you'll have the opportunity to ask questions throughout.

Webinar format:

- Registering for NHSmail
- Welcome email
- Logging in for the first time
- Resetting your password
- NHSmail hints and tips
- Opening a shared mailbox
- Microsoft Teams overview

### WHO SHOULD ATTEND?

Care Providers who require guidance on applying or setting up NHSmail accounts, includes the opportunity to ask general questions and gain further tips and advice.

### WHEN IS THE NEXT WEBINAR?

Webinars run every Tuesday, 2.00pm – 3.00pm

To join the webinar – please use the link below: Join Microsoft Teams Meeting

> Any queries, please contact: DSPT Team England.DSPTNorth@nhs.net

### NHS ENGLAND AND IMPROVEMENT