

## NHS MAIL WEBINARS

### WHAT DO THE WEBINARS COVER?

The webinars are designed to advise how to register, set up and how to use your new NHSmail account.

Any Care Providers using NHSmail are encouraged to join the training webinars, these are live sessions, so you'll have the opportunity to ask questions throughout.

#### Webinar format:

- Registering for NHSmail, including the introductory email
- Logging in for the first time
- Opening a shared mailbox
- Bookmarking and Outlook desktop
- Resetting your password
- NHSmail hints and tips
- Microsoft Teams overview

### WHO SHOULD ATTEND?

Care Providers who require guidance on applying or setting up NHSmail accounts, including the opportunity to ask general questions and gain further tips and advice.

### WHEN IS THE NEXT WEBINAR?

Webinars run every Tuesday and Thursday, 2pm – 3pm, starting on Tuesday 26<sup>th</sup> May 2020.

To join the webinars – please use one of the links below:

Tuesday webinar: [Join Microsoft Teams Meeting](#)

Thursday webinar: [Join Microsoft Teams Meeting](#)

Any queries, please contact:  
DSPT Team [England.DSPTNorth@nhs.net](mailto:England.DSPTNorth@nhs.net)

