Bradford Local Authority’s Commissioning team is supporting a ‘pilot’ to use a locally developed digital system, the **I**ntegrated **M**anagement **P**erformance **A**nd **Q**uality **T**ool (**IMPAQT**), with 10 Care Homes based in Bradford District, to contribute to improving data management, compliance, quality and safety.

The IMPAQT digital system aims to support Care Managers and their teams, to: increase effective evidence collection; support governance, safety, quality and continuous improvement; improve and facilitate ‘one system’ reporting (to reduce the duplication and burden of reporting to external IT systems such as CQC, ASC-WDS, NHS Capacity Tracker). The IMPAQT digital system will guide and prompt Care Managers with their evidence collection, data analysis and audits to help meet the Fundamental Standards, CQC’s KLOEs and comply with Contracts.

The content of the IMPAQT digital system has been written by Zoe Duffy (Manager of Formations Care Home, Shipley, judged as Outstanding in December 2018) and Rachael Ross (a workforce expert previously employed as Locality Manager for Skills for Care). Along with their other Partner in IMPAQT Care Solutions Ltd (a digital expert), the Partners have invested their own money to develop the IMPAQT digital system, and the first version of the digital system for Care Homes is now ready to be piloted, to ensure it is easy to use and fit for purpose.

Rachael and Zoe will be able to provide support to use and embed the digital system within each Care Home, and work on a one-to-one basis with the Managers of Care Homes taking part in the 9 months pilot. This support will enable Managers to successfully use the digital system and action plan, implement and evidence continuous improvements. At the end of the pilot, the Care Homes involved in the pilot will be offered a 50% reduction in the cost of the IMPAQT digital system for 15 months following the pilot, should they decide to purchase it.

We are looking to engage with a selection of Care and Nursing Homes, of different size, type of service, and with CQC inspection grades from Requires Improvement to Outstanding. If more than 10 Care Homes apply, we will select to achieve the widest range of care providers to effectively pilot and evaluate the digital system.

If you would like to express an interest in being involved in this ‘pilot’, please complete the form below, and return to Rachael Ross by **Friday 18th of June 2021, at 5pm** at: rachael@careimpaqt.org

For further information, do please ring Rachael on 07813 321570.

Look forward to hearing from you.

Please complete the form and sign / date the confirmation statement and return to rachael@careimpaqt.org by **5pm on Friday 18th of June 2021**.

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| Name of Care Home |  |
| Address and post code of Care Home |  |
| Name of Manager |  |
| Best contact telephone numbers | Mobile: | Care Home: |
| Manager’s email address |  |
| Registered for how many beds? Current number of clients? | Registerer number of beds: | Current number of clients: |
| Residential Care Y / N | Nursing Y / N | Both Y / N |
| Independent home (single) Y / N | Part of Regional groupY / N | Part of National groupY / N |
| Type of clients in Care Home, e.g. Older people, Dementia, LD, MH, PD, End of Life Care | Please state: |
| Last CQC judgement and date of inspection  | CQC Judgement given: | Date: |
| Have you completed and achieved the NHS DSP Toolkit? | YES / Working towards  | Date if completed: |
| Digital systems already used in Care Home, e.g. for Care Planning, Staff Rostering, Medication? | Please state if any are used, what for, and name of system: |
| Do your staff feel confident in using a laptop / ipad / tablet? | Confident / Fairly confident / Lack confidence (please circle) | Any comments? |
| Describe below the 3 main reasons why you would like to be involved in the IMPAQT digital system pilot (please continue over page, the box will expand): |
| Please confirm that you, and on behalf of your staff, are willing and able, for the 8 months duration of the pilot, to: * meet with Zoe and / or Rachael from Impaqt Care Solutions Ltd as the Care Manager to discuss and action plan quality improvements within your care service (this may be a face-to-face series of meetings, or via zoom, and using phone and email) on a regular basis
* implement and review agreed action plans to support quality improvements
* engage fully with the IMPAQT digital system pilot to support your quality improvement process, using the digital system regularly (including inputting information / data), testing out the functionality of each module within the digital system, testing out the reliability of reporting / connections with external IT systems such as CQC, Skills for Care ASC-WDS, NHS Capacity Tracker, Commissioners, and embedding the use of IMPAQT digital system within your care service
* provide permissions and obtain necessary consent from clients for the secure digital system to store, process and share relevant information with external IT systems such as CQC, Skills for Care ASC-WDS, NHS Capacity Tracker, Commissioners. The data processed will include personal data of clients and staff
* attend training sessions (delivered via zoom) to use the digital system
* use the manuals / videos to support use of digital system
* provide feedback individually and as a group as requested on both the digital system and the support manuals / videos (this may be written and will include verbal feedback) to assist in the refinement of the IMPAQT digital system / support materials, and to contribute to the robust evaluation of the pilot
* provide a testimonial and a quote at the end of the pilot, that Impaqt Care Solutions Ltd will then be able to use in the marketing literature and website to promote the IMPAQT digital system for Care Homes.

Signature of Care Manager:Date: |