



To submit any material for the bulletin, the deadline is 5pm the day before the next edition is due. Please ensure any information you consult is from a reliable source, including the NHS, or Public Health England.

**Thursday 22<sup>nd</sup> August 2024**

## **KEY DATES FOR YOUR DIARY**

Upcoming events can also be viewed in the **EVENTS CALENDAR** in the Provider Zone!

- Springbank Schools Out for Summer: Play Sessions – 23<sup>rd</sup> August
  - EHAP Forum – Wednesday 28<sup>th</sup> August
  - Craven Nursing Home’s 2024 Summer Fete – 31<sup>st</sup> August
- Employment Law Updates Webinars – Citation - 27 August, 4 September

If you are aware of any upcoming events and would like to advertise on the Event Calendar, please visit [HERE](#) and post an entry.

## **PROVIDER CONCERN LOG [PCL] - UPDATE**

In 2023 Bradford Council introduced an online form for Providers to submit concerns related to Council teams, where issues had arisen and required further investigation. The system has been reviewed and a decision taken to amend current operating procedures.

Bradford Council remains committed to working with Providers to resolve concerns and to work collaboratively as a system to implement continuous improvement at all levels.

The form used to submit Provider Concern referrals has been closed down. Instead Providers are asked to liaise directly with their Business Relationship Officer (BRO) to raise any concerns related to a Bradford Council team.

Any future concerns that relate to a Bradford Council team should be emailed directly to the BRO or to [CommissioningInbox@bradford.gov.uk](mailto:CommissioningInbox@bradford.gov.uk)

Referrals should include:

- Name of your service
- Name of the team the concern relates to
- Description of the issue

## In Summary -

### Join promptly

Always 'Join' MS Team meetings 5 minutes before the meeting start.



### Microphones

Avoid clicking pens, shuffling paper or eating whilst on a call. Stay on 'Mute' when you are not talking to reduce background noise in the meeting. Mute all other devices



### Backgrounds

Use a TBC background or blur your background to minimize disruptions and protect privacy. Avoid using stock Images.



### Video

Try to always have your camera turned on at the start of a meeting. If your connection is poor, inform the host/chair and turn off your video.



### Use 'Chat'

Consider, especially for large meetings, asking your questions in the chat window or by using the 'hands up' option to ask questions to avoid talking over each other.



### Test equipment

Test and be familiar with the equipment before the call. Try to perform a sound check before your meeting.



### Recording Meetings

If you have been given access to record MS Team meetings, ensure that you have the approval of everybody on the call before recording meetings.



### Headphones

It is always recommended to use headphones with a microphone attached to get the best quality sound for your meeting.



### Don't shout

Just speak at a normal level. Wait until it is convenient to speak and try and avoid all speaking at once.



Source: [Appendix 4 Teams Etiquette.pdf \(tamworth.gov.uk\)](https://tamworth.gov.uk/Appendix%204%20Teams%20Etiquette.pdf)

## **LEARNING DISABILITY AND AUTISM TRAINING – JOINT STATEMENT AND GUIDANCE FOR ALL BRADFORD DISTRICT AND CRAVEN ADULT SOCIAL CARE PROVIDERS**

To read the joint statement, please click [HERE](#).

## WEEK 5, ARTICLE 5

### Living Well Healthy Weight Management

Living Well have teamed up with some great providers to offer all adults who live in Bradford district, with a BMI of over 25, to try a weight management programme for 12 weeks for FREE.

The programmes can help you lose weight in a safe, healthy way and offer practical advice, recipes, tools and bespoke meal plans.

[Find out more and sign up here](#)

### BCA CARE FEES BRIEFING PAPER SURVEY

**Please complete the Care Fees Survey below.** The survey will help to inform a briefing paper to be submitted by Bradford Care Association, on behalf of providers, to Bradford Metropolitan District Council (BMDC) ahead of their budget setting process for 25/26, which is taking place at the end of September 2024.

**Please complete the survey for each of your individual CQC registered locations.**

**Please ensure this is passed onto the provider or the person responsible for finance, as some business accounting information is required.**

We will ensure that any information shared with BMDC is anonymised and only used for the purpose of briefing BMDC and ICB.

The survey deadline for final submissions is **Monday 2nd September at 5pm.**

Survey - <https://www.surveymonkey.com/r/PSYLTH9>

*If you have any queries or problems responding to the survey, please contact [admin@bradfordcareassociation.org](mailto:admin@bradfordcareassociation.org)*

### MULTI-AGENCY SAFEGUARDING TRAINING PROGRAMME APRIL 2024 – MARCH 2025

The schedule can be accessed [here](#).

## THRIVING IN RESIDENTIAL CARE PROJECT

Residential providers are invited to the webinar to launch the Thriving in Residential Care project.

The event is being held on the 4<sup>th</sup> September 2024 - 12.30-13.30pm

I hope you can join us! Please share the event with anyone else you might think would be interested.

Attached is the flyer for the event and the sign-up page is also [here](#).

### **About the Event**

Are care homes a positive option for older people?

Hear the real stories of older people, families and care teams across the UK!

Exciting new research from My Home Life England (part of City, University of London) shines a light on the range of benefits that care homes can offer older people.

This is one of the largest qualitative research studies on older people's experiences of living in residential care, and was funded by Hallmark Foundation.

[Join us for a lunchtime webinar](#) on 4<sup>th</sup> September as we spotlight people's real experiences, and reveal six key ways that older people can thrive in a care home, if the conditions are right.

## **EHAP FORUM FOR EHAP PROVIDERS AND VCS COLLEAGUES**

Our next EHAP Forum has been arranged for the 28<sup>th</sup> August 2024, from 13:00 to 16:00, at City Hall.

Due to our agenda, **this will be an in-person only meeting**, we will have up to hundred (100) spaces available but will require people to book.

To book a space, please complete the form here:  
<https://forms.office.com/e/T8Ed2XWMbL>

The agenda for this forum is as follows:

- Contract Team Update
- Commissioning Team Update
- Local Community Support Grants 2025
- Tender and Grant Bidding Support



## **Learning Disability and Autism Training – Joint statement and guidance for all Bradford District and Craven adult social care providers**

It has been a legislative requirement from July 2022 that *all* CQC registered service providers must ensure their staff have training on learning disability and autism that is appropriate to their role.

The Oliver McGowan Mandatory Training (OMMT) on Learning Disability and Autism is the Government's preferred and recommended training for health and social care staff to undertake.

The OMMT is structured in two tiers as shown [here](#) in this diagram. The training will be accompanied by a Code of Practice which is currently in [draft](#) and not yet finalised. Adult Social Care employers should determine which tier their employees fall into by reviewing the [NHS England Guidance](#) and the Code of Practice once published.

The first part for both tiers is an e-learning module which can be accessed through the [e-lfh](#) website and is available now.

The second part of the OMMT consists of either a 1 hour online interactive session (for employees identified as Tier 1) or a one-day face-to-face session (for employees identified Tier 2) delivered by people with lived experience of a learning disability or of being autistic. A list of approved training providers and trainers can be found [here](#)

Whilst there *are* accredited training providers/trainers that can deliver both the Tier 1 Interactive on-line training and the Tier 2 face to face session we require significantly more accredited training providers/trainers to meet the demand of approximately 3m employees.

We are therefore recommending that social care employers as a minimum ensure that all their staff complete the e-learning element of the OMMT until the Code of Practice is finalised and published and there is sufficient capacity and availability to access the second part of the Tier 1 and Tier 2 (which will be delivered by one lead trainer and two experts by experience in Learning Disability and Autism).

Specialist CQC learning disability and autism providers may already have alternative training to that of the OMMT in place that meets your legal obligations as a provider.

It is the employer's responsibility to continue to review their employees learning needs by job role and ensure that all required training is implemented effectively.

### **Further Information**

For support issues with e-lfh click [here](#) or email [support@e-lfh.org.uk](mailto:support@e-lfh.org.uk)

[Health Education England website](#)

[Skills for Care](#)

## ATTENTION DAY ACTIVITIES (DAPL) PROVIDERS! SKILLING STAFF TO DELIVER INDEPENDENT TRAVEL TRAINING

As part of the Active Travel Social Prescribing project, we would like to offer all Day Activities Providers the opportunity to attend the “Skills for Teaching Independent Travel Training” 2- day course on October 10th – October 11th 2024.

Attendees will attain the accredited Level 2 Certificate to deliver Independent Travel Training. This is relevant to those organisations which are interested in delivering this service.

The training is free but subject to agreement to deliver some post-training outcomes.

To arrange a place for yourself or your staff member(s), please click [HERE](#) and complete the form.

All enquiries to:  
Jaspreet Kullar Active Travel Social Prescribing Officer  
M: 07890 971328 E: [Jaspreet.Kullar@bradford.gov.uk](mailto:Jaspreet.Kullar@bradford.gov.uk)

## MARAC briefing Domestic Abuse Risk Assessment briefings

**This is a two-hour face to face information briefing about the MARAC process (Multi-Agency Risk Assessment Conference)**

### Purpose of the session:

- Raise awareness of MARAC, the purpose and operation.
- Increase knowledge of the DASH risk assessment tool.
- Consider risk in relation to domestic abuse and coercive control.
- Increase appropriate referrals to MARAC

### Who is this aimed at?

- All practitioners working with service users at risk of serious harm in a domestic abuse relationship.
- Please attend the Domestic Abuse Recognising & Responding modules 1&2 first**

**To book**

Internal Council/Children's Trust Staff – [click here](#)

External Staff – [click here](#)

(You will need to sign-in or create an account)

**For any booking queries, please contact**

**[Evolve@bradford.gov.uk](mailto:Evolve@bradford.gov.uk)**

**DOMESTIC ABUSE AND SEXUAL VIOLENCE TRAINING CALENDAR**

Accessible [here](#).

# Connect to Support Bradford District

Connect to Support provides information on Adult Social Care within the Bradford District through the Guide to Adult Social Care.

The website also has information on local groups and activities (Community Directory) and care providers (Social Care Directory).



*Use your smartphone to scan the QR code below and be sent to the homepage for Connect to Support.*



**SCAN ME**

**Please print out and share this poster!**



**Bierley  
Community  
Centre**

# CO-WORKING OFFICE SPACE RENTAL

SPACE FOR UP TO 4 PEOPLE

## Facilities:

Reception Greeting service between the hours of 9am - 5pm

Free Wi-Fi

Office Cleaned Weekly

Staff Kitchen

On-Site Shower

Free Parking, 24/7 Access

Meeting Room & Event Space Available to Rent



**01274 688686**

or **07933 473573**

**BierleyCommunity  
Centre**

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