

First Step into Leading a Team Programme

This programme is a **practical, confidence-building management programme** designed for people taking their first steps into leading a small team within social care.

Programme Format

- Module 1 online
- Modules 2 & 3 in person
- Module 4 online
- Final reflections session online

Further details
on next page!

Next →

Registering you FREE place:

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WHO SHOULD ATTEND?

Designed for new team leaders/supervisors/care co-ordinators

WHAT WILL PARTICIPANTS ACHIEVE?

Participants will learn the fundamentals around values-based, compassionate leadership, which includes self-awareness, operational excellence and people leadership, helping participants to effectively manage teams.

The programme format is as follows:

16th April 1:30pm to 2:30pm

Online - Microsoft Teams

Covers: **Module 1, Me, Myself & I - Who you are as a manager**

23rd April - In-Person Training Day

9:30am to 4:00pm at 66-70 Bingley Rd, Saltaire, Shipley BD18 4DJ

Covers:

- Module 2, **Operational Excellence - Managing Tasks and Time**
- Module 3, **Operational Excellence - Managing People**

28th April - 1:30pm to 2:30pm

Online - Microsoft Teams

Covers: **Module 4, Planning your personal development next steps**

21st May - 1:30pm to 2:30pm

Online - Microsoft Teams

Covers: **Final Session - Reflections and next steps**



**CERTIFICATES WILL BE ISSUED UPON
COMPLETION OF THE PROGRAMME**