

Dear Provider,

COVID-19 UPDATE – WEEK TWO



THIS

WEEKS MESSAGE: STILL BUSINESS AS USUAL!

Please note that as of yesterday, 12 March 2020, the UK has moved from the contain phase into the delay phase, see more about this [HERE](#).

As a Provider please continue to ensure you follow the advice below:

- Reinforce infection control and make sure training is up to date, including hand hygiene training for all staff.
- Read guidance and information and display where appropriate, so staff and especially visitors can see this.
- Ensure good stock levels of PPE, or Personal Protective Equipment, and keep in constant contact with your suppliers.
 - Feedback from Providers is that they are struggling to get:
 1. Hand Sanitizer
 2. Gloves
 3. Aprons
 - HINT: Some providers have found it easier to buy in larger quantities and then to decant into smaller bottles. Also, can you advise staff of washing hands, if able to, with soap and water.
- Ask staff, visitors and members of the public to regularly wash their hands using soap and water where possible.
- Ensure your 'contingency' lead person remains the main point of contact and keeps up to date with the latest guidance.

USEFUL DOCUMENTS ATTACHED

Please ensure that all documents used are aligned with your organisation and company policies and contractual obligations.

- Contingency plan for Staff and Service Users (see templates)
- Easy Read Posters

- The following documents are solely aimed at people employed at City of Bradford Metropolitan District Council, by may support you with your policies;
 - Guidance for Managers.
 - Guidance for Staff.

TIPS FOR YOU AND YOUR STAFF

- **Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze.**
- **Put used tissues in the bin straight away.**
- **Wash your hands with soap and water often for 20 seconds.**
- **Try to avoid close contact with people who are unwell.**
- **Avoid touching your eyes, nose and mouth with unwashed hands.**

UPDATE FROM BRADFORD COUNCIL

<https://www.bradford.gov.uk/health/health-advice-and-support/coronavirus-covid-19-advice/>

The Department of Health and Social Care will be publishing updated data on [Coronavirus \(Covid-19\)](#) every day at 2pm until further notice.

There are some simple and effective actions everyone can take to protect themselves and their wider community:

1. Wash your hands frequently and catch coughs and sneezes in a tissue.
2. Be prepared to self-isolate.
3. Plan ahead based on your situation.
4. Use health services wisely.
5. Stay up to date using trusted sources of information.

MCA and Commissioning advice is to ensure a proportionate approach to risks and individual rights through implementing necessary restrictions.

Business decisions to restrict visitor access must consider the impact on individuals at the home. Where it is likely this will cause distress to the individual then a best interest discussion will need to take place with the individual and visitor.

Where business decisions are being taken to restrict health professionals access to individuals, then this will always require a documented, risk assessment including best interests, to be undertaken.

Public Health England advice is to continue with business as usual with the caveat that people with symptoms of coughs and colds or other respiratory symptoms should be requested not to visit at this time.

We have received multiple queries on what PPE is needed for someone that is unwell. Until a person you support has a confirmed case of Corona Virus, only the usual level of protective clothing is required, this would be a gown and mask. Once someone has been confirmed to have Corona Virus you may use enhanced PPE.

Useful Links

<https://www.cqc.org.uk/news/stories/how-were-responding-outbreak-coronavirus>

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

<https://www.gov.uk/government/organisations/public-health-england>

<https://www.gov.uk/government/organisations/department-of-health-and-social-care>

<https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19>

<https://www.gov.uk/government/publications/guidance-for-social-or-community-care-and-residential-settings-on-covid-19/guidance-for-social-or-community-care-and-residential-settings-on-covid-19>

https://www.ukhca.co.uk/covid-19?utm_campaign=11387218_Covid19%20Guidance%2010%203%2020&utm_medium=email&utm_source=UKHCA&dm_i=1DVI,6S2FM,KZRNAI,R4D9P,1

Any questions, please email CommissioningInbox@bradford.gov.uk with the subject title COVID-19 FAQ. These will then be shared with all providers through the weekly updates.

We will be sending weekly updates to you every Friday, including some template documents to support your organisation to assist with any planning you may require over the coming weeks, please confirm contact details of a lead person and the current generic email contacts to ensure all communication is getting through and the Commissioning Team's contact list is up to date.

Kind Regards,

Commissioning Team

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