**NHS MAIL WEBINARS**

**WHAT DO THE WEBINARS COVER?**

**The webinars are designed to advise how to register, set up and how to use your new NHSmail account.**

**Any Care Providers using NHSmail are encouraged to join the training webinars, these are live sessions, so you’ll have the opportunity to ask questions throughout.**

**Webinar format:**

* **Registering for NHSmail**
* **Welcome email**
* **Logging in for the first time**
* **Resetting your password**
* **NHSmail hints and tips**
* **Opening a shared mailbox**
* **Microsoft Teams overview**

**WHO SHOULD ATTEND?**

**Care Providers who require guidance on applying or setting up NHSmail accounts, includes the opportunity to ask general questions and gain further tips and advice.**

**WHEN IS THE NEXT WEBINAR?**

**Webinars run every Tuesday, 2.00pm – 3.00pm**

**To join the webinar – please use the link below:**

[Join Microsoft Teams Meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGQ1MTkzMDAtZjU4OS00MDhhLWE1ZDgtNmUxNjIyNjcyYmZi%40thread.v2/0?context=%7b%22Tid%22%3a%2203159e92-72c6-4b23-a64a-af50e790adbf%22%2c%22Oid%22%3a%22cc4ef5b2-82a3-43ca-8a81-da50f393d1c8%22%7d)

**Any queries, please contact: DSPT Team** [England.DSPTNorth@nhs.net](mailto:England.DSPTNorth@nhs.net)