7th December 2024 Winter Fair booking form

Please be aware some of the details in this form may change

Thank you for your interest in our Winter Fair. Please read and fill out the booking form below

* Date –7th December 2024
* Time 10:30am – 4.00pm. Set up from 8.00am. Vehicles will be able to drive into the park to unload but most then be moved onto the roadside around the park for safety purposes. We will not permit vehicles back into the park until after the event has finished which is from 4.00pm onwards. Further details regarding which entrance to use will be sent out nearer the time.
* Location –Peel Park Cliffe Road, Bradford, BD3 0LT
* Cost: £25.00 per stall
* £20.00 per stall not for profit organisations

We have limited space in one of the two large marquees’ however you will need to supply your own table, if you are not allocated a space in the marquee you will need to bring own gazebo, table and chairs. Please specify stall requirements when booking, i.e. if you are requesting a space in the marquee.

There is no electricity hook up available, own power sources will be needed, please provide all the relevant safety information for any gas hook ups, generators, electrical equipment etc.

Due to the large capacity of the event, we will allow a small number of duplicate stalls, i.e. two jewellery stalls, however we will not allow duplicate stalls of the same brand in any capacity, i.e two stalls selling Body Shop products.

TERMS AND CONDITIONS FOR ALL STALL HOLDERS

1. Under no circumstances will MHA Communities Kirklees accept any responsibility for loss or damage to any stall holders’ goods or equipment.
2. Each stall holder is responsible for their own Public Liability Insurance, risk assessment and safety certificates for gas etc. If you are a food vendor, we will also require a copy of your mobile catering licence.
3. All stall holders are responsible for the tidying up of their space at the end of the event.
4. Strictly no selling of alcohol is permitted.
5. The stall holder is responsible for the safety and control of persons working or visiting the stall.
6. Refunds for application will be at the discretion of MHA Communities Kirklees
7. MHA Communities reserves the right to refuse applications
8. We ask that all stall holders help to promote the fair by sharing our poster on their social media

MHA Communities Kirklees reserves the right to change, remove or modify any price, information, or service at any time and without prior notice.

PLEASE NOTE – Cancellations with less than 7 days notice are unfortunately non-refundable

**STALL APPLICATION FORM**

**Name**

**Address and Contact Details**

**Group or Organisation Name (Please include charity number if applicable)**

**What will your stall be selling?**

**Stall requirements:**

Do you require the use of a space in the Marquee **(please delete as appropriate)**: **Yes/No**

What size gazebo will you be bringing?

If you are a food/drink vendor/ride provider, please state size of pitch required:

**Please complete the checklist below to state you have provided the required documents:**

Public Liability Insurance certificate: Yes/No/NA

Risk assessment: Yes/No/NA

Gas safety certificate: Yes/No/NA

Mobile Catering licence: Yes/No/NA

Electric safety certificate: Yes/No/NA

**DECLARATION**

I HAVE READ AND AGREE TO ABIDE BY THE RULES SET BY MHA COMMUNITIES KIRKLEES

Signature Date