



Quick Guide to Complete DSPT Registration

- To access the Data Security and Protection Toolkit (DSPT), please click the link: <https://www.dsptoolkit.nhs.uk/>
- Please note you are only required to register on the DSP Toolkit and are not expected to answer any of the questions.
- The DSPT North team will be in touch over the next few weeks via your CCG or LA lead with details of resource packages and webinars to help you complete the questions within the toolkit.

Login Page:

Click on 'Register' to begin the registration



Data Security and Protection Toolkit

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The Data Security and Protection Toolkit is an online self-assessment tool that allows organisations to measure their performance against the National Data Guardian's 10 data security standards.

All organisations that have access to NHS patient data and systems must use this toolkit to provide assurance that they are practising good data security and that personal information is handled correctly.

This system is subject to ongoing development.

What's new?

[Toolkit webinar slides \(Updated 12th August 2020\)](#)

Presentation slides and video from recent Webinar sessions

[DSP Toolkit Deadline Extension - Frequently asked questions \(18 May 2020\)](#)

Lots of questions have been received about the extension to the DSP Toolkit deadline so they have been collated in an FAQ page.

Before You Register

You will need.

- Your email address
- A valid organisation code

Please use your active nhs.net email address or equivalent secure address. If you currently do not have a nhs.net or secure email address, then please enter the current email address used.

You can look up your organisation code via the [ODS Portal](#) or alternatively [contact us](#).

Continue to questions

Click Here

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Register

Choose Your Organisation

In order to use the Data Security and Protection Toolkit, please provide the ODS Code of the organisation you wish to register with.

ODS Code:

Enter your ODS code, which usually begins with a 'V'. If you register as a head office, your ODS code is likely to begin with 'A' or 'C'.

You can look up your organisation code via the [ODS Portal](#) (available to users with access to the HSCN / N3 network only) or alternatively [contact us](#).

Please enter the Captcha code displayed:

 

Enter the Captcha code that is provided on your screen

[Try a different image](#)

If you are having problems please [contact us](#)

Continue

Click 'Continue' once the information above has been entered

[← Back to Organisation Code](#)

Register

User Details

In order to use the Data Security and Protection Toolkit, please provide your contact details.

Email:

First Name:

Last Name:

Telephone (optional):

Enter your details here

Continue

Click 'Continue' once you have entered your details

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Register

Check and Accept before registering

Organisation

[Change](#)

Code

√ ****

Name

ORGANISATION NAME

User Details

[Change](#)

First Name

Joe

Last Name

Bloggs

User Details

[Change](#)

First Name	Joe
Last Name	Bloggs
Email	joe.bloggs@anything.com
Telephone	<i>Not Provided</i>

Terms and Conditions

I Accept this site's [terms and conditions](#)

Click the square to confirm you have read the terms and conditions

Please enter the **Captcha code displayed:**



Enter the Captcha code that is provided on your screen

[Try a different image](#)

Now submit your registration request

After accepting this site's terms and conditions and entering the Captcha code displayed you can submit your registration request.

Accept and Register

Click here to complete the registration

- Once you have registered, you will receive an email to the address entered on the toolkit with a link, from 'System Generated' to action your registration (please check spam/junk folder).
- Please click the link to set your password and complete the registration processes.
- **Please note the link is only available for 24 hours.** If the registration is not completed within 24 hours of receiving the link, you will need to re-register.

If you require any further assistance or information with regards to the DSPT, please contact the NHS England & Improvement DSPT North Team at:

england.dsptnorth@nhs.net