

To submit any material for the bulletin, the deadline is 5pm the day before the next edition is due. Please ensure any information you consult is from a reliable source, including the NHS, or Public Health England.

**Thursday 14<sup>th</sup> March 2024**

### KEY DATES FOR YOUR DIARY

Upcoming events can also be viewed in the [EVENTS CALENDAR](#) in the Provider Zone!

- Targeting Active and Passive Candidates for your Social Care roles webinar 12<sup>th</sup> Jan - 10<sup>th</sup> April
- CQC fundamental standards sessions - 28<sup>th</sup> February - 22<sup>nd</sup> May
- Palliative Care and End of Life Training 27<sup>th</sup> Feb - 25<sup>th</sup> April
- Role of the Service Manager in Safeguarding Adults - 14<sup>th</sup> and 15<sup>th</sup> March 2024

### FREE TRAINING - CARING FOR PEOPLE WITH LEARNING DISABILITIES

Free training available to support staff working with people with learning disabilities. Training includes small bite sized learning opportunities on constipation, reasonable adjustments, spotting early changes in health and annual health checks.

Please visit: [Catalogue \(learninghub.nhs.uk\)](https://learninghub.nhs.uk)

### CARE FEES 2024/2025

We are pleased to confirm that the proposed Care Fees uplift for 2024/25 previously advised [HERE](#) was formally approved by the Council on 7<sup>th</sup> March 2024. The increased rates will apply from 1/4/2024.

### MARCH DIGITAL MONTH - UPCOMING WEBINARS:

WEBINAR	DATE
Top Tips Going Digital to meet the new CQC Single Assessment Framework	15 Mar 2024 10:30 GMT
YourHippo: Care Training & Management Platform Taster	15 Mar 2024 13:00 GMT
A guide to good digital record keeping with CareBeans	15 Mar 2024 14:30 GMT
NHSmail overview & support	20 Mar 2024 10:00 GMT
Spotlight on Digital!	20 Mar 2024 13:00 GMT
Recording Digital Care Notes	21 Mar 2024 10:00 GMT
EMAR - What is it & how to select the right tools for your setting	22 Mar 2024 10:30 GMT
Good Digital Record Keeping supporting with the CQC Assessment Framework	22 Mar 2024 13:00 GMT

To see all webinars, please click [HERE](#)



# FIRST TIME MANAGERS PROGRAMME FOR THE HEALTH AND SOCIAL CARE SECTOR

## OVERVIEW

The First Time Managers Programme for Hospice and Health and Social Care Sectors will provide a practical approach to manage yourself and support those around you. This unique programme is aimed primarily at new and aspiring managers and team leaders (and also a very good refresher for managers who have not been through a structured development programme before).

The programme takes a 'bite-sized', modular approach which gives participants a selection of tools and strategies for dealing with everyday challenges in the workplace as well as the opportunity to learn from others' experiences, reflect on their own, and benefit from the advice and guidance from a Business and Management Tutor at Calderdale College's employer service Rise.

## AIMED AT

The programme is **aimed at new and aspiring managers and deputies** within the organisation who have a desire to further progress within their role.

The modules that you will study are as follows:

- Motivation and Engagement
- Communication Skills
- Leadership Styles
- Time Management
- Learning and Development in the Workplace
- Managing Change
- Creating and Enhancing Relationships
- Effective Delegation and Negotiation

## COURSE DETAILS

DAY	DATE	VENUE/ROOM
FRIDAY	22nd March	G7 Scorex House
FRIDAY	12th April	G7 Scorex House
FRIDAY	26th April	G8 Scorex House
FRIDAY	10th May	G7 Scorex House
FRIDAY	24th May	G7 Scorex House
FRIDAY	7th June	G7 Scorex House
FRIDAY	21st June	Corporate 1 (1st floor) Scorex House
FRIDAY	5th July	G7 Scorex House

## DURATION

8 x 6-hour modules

## DELIVERY

Face to Face

## COURSE PRICE

£0 – fully funded under Skills Connect. Eligibility criteria apply (please see final page of document below for details)



If you are interested in this course, please email:

**employers@calderdale.ac.uk**

## MORE INFO:

**Read More**



# MARCH DIGITAL MONTH

Inviting all Care Providers in West Yorkshire

Discover a wide range of digital topics with our FREE online webinars throughout March!

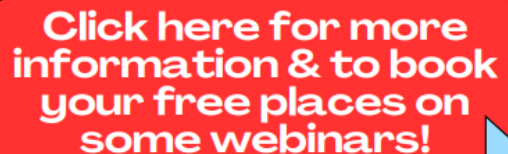


**DON'T MISS OUT!**

## Webinars include:

- Spotlight on Digital Quality Workshop
- Digital resources & tools to support you with CQC
- Data & Cyber Security
- Top tips for good record keeping
- eMAR
- Social Media Training
- Microsoft 365

.....and many more!



**Click here for more information & to book your free places on some webinars!**



**BCA**  
Bradford Care Association

**Leeds Care** Association

[admin@bradfordcareassociation.org](mailto:admin@bradfordcareassociation.org)

## GUIDANCE FOR SPONSORED WORKERS IN THE CARE SECTOR

To read Justice for Care's guidance for sponsored workers in the care sector, please click [HERE](#).  
Guidance includes;

- Your rights, as a Care Worker, in the UK
- Joining a trade union
- Sponsorship in the UK
- Finding Alternative Sponsorship
- Additional Work
- Labour Exploitation
- What is the NRM?
- How to raise concerns and get advice
- Food/Clothing banks

To read government register for organisations licensed to sponsor workers on the Worker and Temporary Worker immigration routes, please click [HERE](#).

# CARE HOME PROVIDERS CLEAR LEVEL 1 AWARENESS TRAINING

DEVELOP A GREATER UNDERSTANDING OF  
BEHAVIOUR IN DEMENTIA FROM THE PERSPECTIVE  
OF EACH INDIVIDUAL PERSON.

## OVERVIEW

The aim is to develop a greater understanding of behaviour in dementia from the perspective of each individual person.

The session covers:

- an increased awareness of different types of dementia
- an increased awareness of ways to improve communication
- an increased awareness of ways to support people with dementia.

The training is suitable for carers and care staff who work with people with dementia.



## AIMED AT

The programme is for **Care Home Providers** and is aimed at **Senior Care Staff & Dementia Champions, Nurses or Deputies & appropriate person/s** able to feedback what they have learned and can influence making changes to practice in their workplace.

*Please note - due to limited spaces and high demand spaces are limited to 2 places per Care Home.*

## DURATION

1 x 3-hour Session (with break during)

## DELIVERY

MS Teams

## COURSE PRICE

The training is completely **FREE!!**

*Please note, if you fail to attend the session you have booked onto and/or do not cancel your place atleast 48 before there may be a charge.*

## BOOKING

To book your place on the one of the training sessions you will need to **click on your preferred date below and sign up via Eventbrite.**

- [Wed, 20th March \(1:30 - 4:30 pm\)](#)
- [Fri, 19th April \(9:30 - 12:30 pm\)](#)
- [Tues, 21st May \(9:30 - 2:30 pm\)](#)

*Eventbrite will then provide you with the MS Teams Details for your training session and BCA will send you the calendar invite.*



If you would like more information or are having trouble booking onto a training session, please email, [admin@bradfordcareassociation.org](mailto:admin@bradfordcareassociation.org)

## **BRADFORD AND BINGLEY AREA**

### **PALLIATIVE CARE LINK STAFF MEETING for CARE HOMES**

On 16 April 2024

9-11am

@

NEW LINE CARE HOME

28 New Line, Apperley bridge

BD10 9AS

#### **TOPIC:**

ReSPECT CONVERSATION

As a process

about

ME, MY LIFE, MY STORY

Email: [marilou.armada@bdct.nhs.uk](mailto:marilou.armada@bdct.nhs.uk) to book a place.

## **AIREDALE,KEIGHLEY AND CRAVEN AREA**

### **PALLIATIVE CARE LINK STAFF MEETING for CARE HOMES**

On 22April 2024

10-1pm

@

Staveley Court Extra Care Scheme

Staveley Road, Keighley

BD22 7EB

#### **TOPIC:**

ReSPECT CONVERSATION

As a process

about

ME, MY LIFE, MY STORY

Email: [marilou.armada@bdct.nhs.uk](mailto:marilou.armada@bdct.nhs.uk) to book a place.

# **CHANGES TO ACCESSING, REGISTERING AND REPORTING OF COVID 19 TESTS FOR ADULT SOCIAL CARE SETTINGS**

## **Accessing Tests**

There has been a change to how social care settings can access Covid 19 tests for their residents.

Test kits for eligible residents in care homes during a suspected outbreak can still be ordered through the portal using the Unique Organisation Number

Test kits for eligible people in residential care settings outside of a suspected outbreak situation should be accessed through pharmacies (either your usual pharmacy or by agreement with a local pharmacy). This would only be for those eligible residents who would be offered antiviral medication if they were to develop an Acute Respiratory Infection.

An explanation of how this would work can be for in the **'How to be prepared for ARIs'** section of the guidance below under the heading:

***Make sure you have Covid 19 tests available and in date.***

Infection prevention and control in adult social care: acute respiratory infection - GOV.UK ([www.gov.uk](http://www.gov.uk))

## **Registering and Reporting Covid 19 test results**

As highlighted in the Provider Bulletin from Thursday 7<sup>th</sup> March 2024 (Week 199) there has been a change to the way Covid 19 tests are to be recorded and registered for social care settings. Tests should be registered on the spreadsheet provided in the link below and then uploaded using the second link. As outlined in the supporting information we are still awaiting details of full details of how to upload multiple results.

Organisation testing registration: record of users - GOV.UK ([www.gov.uk](http://www.gov.uk))

## **BRADFORD 2025 OPPORTUNITIES**

### **New Voices Bradford, UK City of Culture**

We are looking for someone who can work with our teams at BBC Radio Leeds, Look North and online. You'll be making local content which celebrates and shouts about Bradford and its people.

You don't need any prior experience of broadcasting. What we are looking for is your potential, your passion for Bradford and its culture. Entries open Monday 11 March 2024 at 06:00 and close Sunday 7 April 2024 at 23:00.

<https://www.bbc.co.uk/send/u167999238>



**BCA**  
Bradford Care Association

**Leeds Care** Association

# SPOTLIGHT ON... DIGITAL

**FREE!**

**Wednesday 20th March  
1 - 2:30 pm**

## Quality Workshop Agenda:

- All things CQC (Digital Focus) - *WY Care Associations*
- Importance of cyber security & useful digital resources - *North East Business Resilience Centre (NEBRC)*
- DSCR - context about programme, current & future direction - *Kirklees Council*
- Update on Caldicott Guardians, ICO guidance in relation to transparency and useful digital resources such as free eLearning for staff - *Better Security, Better Care*
- Digital Tools & Resources - *Skills for Care*
- Care Association Projects & Contacts - *WY Care Associations*

**[CLICK HERE TO BOOK YOUR FREE PLACE!](#)**

**REGISTER  
NOW!**

## GO4GROWTH EVENTS

For more information on any of the events or to make a booking head to our website here:

<https://go4growth.co.uk/events>

March	20-Mar	12:30 PM	Navigating Public Sector Competitions - Series of Lunch & Learn Sessions	At this third session we'll look at the terms and conditions, pulling out the main areas to focus on such as warranties/liabilities, cost increases, termination, IPR etc. This session doesn't constitute legal advice but is guidance from a practitioners perspective. We will look at standard goods and services contracts and will not cover SAAS (Software As A Service) or Construction Contracts such as NEC3
March	27-Mar	12:30 PM	Navigating Public Sector Competitions - Series of Lunch & Learn Sessions	At this final session we'll look at the feedback process. After every public sector bid when the result of the tender is communicated to you, it should be accompanied by some feedback . At this session we will go through examples of useful feedback and overview what you should expect to get or can ask for from the contracting authority. We will also chat through how to use feedback for future work. We'll also discuss what to do if you're not happy with either the outcome or process and where you can go to get support.
April	09-Apr	9:30 AM	Procurement Act 2023	As we prepare for the Act to come into force later in 2024, we reflect on updates from Government in how we are preparing both procurement and providers for the new procurement environment.
April	16-Apr	10:00 AM	Supplier Diversity - What is it?	Looking at the topic of supplier diversity and what does it mean? How does the Procurement Bill and the Public Services Act speak to diversity? How can procurers consider supplier diversity as a outcome of being accessible and inclusive in procurement processes. How does market research and market engagement support supplier diversity.
April	25-Apr	10:00 AM	Find Businesses to Partner With & Develop Collaborative Working	Learn about developing partnerships/collaborations for opportunities in the public sector & meet businesses who may become future partners
May	09-May	10:00 AM	Marketplace Development for Procurement & Commissioners	A practical overview of marketplace development for commissioners or procurement teams in either public or private sector. We'll give an insight into the intelligence we have gathered through the marketplace about the barriers and challenges to growth and chat through some opportunities to help make your funding applications (procurement competitions, grants or other) accessible and inclusive. How to help build both the quantity and quality of submissions from local SME/VCSE organisations and build a richly diverse supply base.
May	23-May	10:00 AM	Social Value for Providers	Developing your social value narrative, policy development, communicating social value (Reference to Themes, Outcomes, Measures TOMs)

*Continue to next page...*



## GO4GROWTH EVENTS

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June	06-Jun	10:00 AM	Carbon Net Zero for Providers	A practical overview of Carbon Net Zero (CNZ) for providers. Where do you start, what does it mean and what proportionate, relevant and impactful actions can you take as a business
June	18-Jun	10:00 AM	Credibility & Accreditations	Exploring what basic credibility means from a public sector competition perspective and how to get it.
July	27-Jun	9:30 AM	Procurement Act 2023	As we prepare for the Act to come into force later in 2024, we reflect on updates from Government in how we are preparing both procurement and providers for the new procurement environment.
October	24-Sep	9:30 AM	Procurement Act 2023	With the Act due to be live next month we do a round up of the changes, support and guidance available and hold an open drop in session for questions from providers about the Act.
October	08-Oct	9:30 AM	Bid Skills Workshop (1/2 day)	A deeper dive with practical work along examples of a typical public sector procurement, how to work through the stages and draft responses on quality questions, social value, carbon reduction and maximise chances of success
November	23-Oct	10:00 AM	Promoting Your Organisation	How to stand out from the crowd when you're seeking to grow your business in the public sector, and how the Public Sector Supply Ready (PSSR) accreditation can help you to prepare for opportunities and show your client markets that you have invested in your preparedness
November	07-Nov	10:00 AM	Find Businesses to Partner With & Develop Collaborative Working	Learn about developing partnerships/collaborations for opportunities in the public sector & meet businesses who may become future partners
November	21-Nov	10:00 AM	Responsible Business for Public Sector Suppliers	A practical overview of the topics that make up Responsible Business such as Sustainability, Carbon Net Zero and Social Value

## WYCA COMMUNITY GRANTS

Not-for-profit organisations are invited to bid for grants of up to £5,000 to deliver projects, which provide local solutions to local barriers stopping people from walking, cycling or wheeling.

Applications open 11<sup>th</sup> March

Please visit: [Community grants - CityConnect](http://Community grants - CityConnect) ([cyclecityconnect.co.uk](http://cyclecityconnect.co.uk))

## GROW WELL TO EAT WELL CAMPAIGN

Living Well are launching an exciting new campaign to encourage people in Bradford district to have a go at growing some of their own food at home!

Grow Well to Eat Well aims to show people how easy it can be to take part and achieve the satisfaction of growing and eating tasty food they have grown themselves. The campaign launches week commencing March 11 and Living Well have teamed up with Horton Community Farm and Grow to School, to offer FREE seed growing kits to help people get started.

[Find out more about Grow Well to Eat Well.](#)

# MY SPACE

SUPPORTING WOMEN WITH  
ADDITIONAL NEEDS

Weekly sessions will include:

- **Life Skills** - cooking, travel training, visits to parks, museums & local attractions.
- **Wellbeing** - mindfulness, yoga & tai chi.
- **Exercise** - ping-pong, bowling.
- **Learning and Hobbies** - gardening, photography, arts & crafts.

**Light lunch, tea & coffee will be offered. Carers must be present at all times.**

For more info:

**01274 665270**

[www.womenzone.co.uk](http://www.womenzone.co.uk)  
19-21 Hubert St, Bradford BD3 9TE

**WEDS &  
THURS AT  
11AM - 2PM**



## BRADFORD CARE HOMES WEEKLY UPDATE

Please find the data below on Care Homes in the Bradford District for your information. The following data has been provided by the Council's Senior Management Team in the Contract and Commissioning Team.

Tracker content is  
currently being refreshed  
and is  
not available to be  
included in this edition

### Data Sources:

Weekly Deaths, Office National Statistics.

Covid Infections, Occupancy and Tracker, NESCC Capacity Tracker.  
Bradford

Outbreaks, HPT