

KEY DATES FOR YOUR DIARY

Monday 13th February – Go4Growth: Finding Opportunities In the Public Sector

Wednesday 15th February 2023 – Preparing for a CQC Inspection Workshop

Wednesday 22nd – Thursday 23rd February – Safeguarding Role of Service Manager Training

Upcoming events can also be viewed in the Events Calendar in the Provider Zone!

PROVIDER HANDBOOKS FOR CARE HOMES AND HOME SUPPORT ARE NOW LIVE!

We would like to signpost you to the new Provider Handbooks, available on Connect To Support platform, within the Provider Zone.

- Care Home Handbook - <https://bradford.connecttosupport.org/media/24zbb1q4/2023-02-02-bradford-care-home-handbook.pdf>
- Home Support Handbook - <https://bradford.connecttosupport.org/provider-zone/home-support-handbook/>

The Handbooks build upon the fantastic resource packs that were developed and contain up to date information and contact details, for local and central supporting resources. The Handbooks form part of the Service Improvement Board agendas and we welcome your feedback and proposals for additional content.

HELPING YOUR RESIDENTS TO VOTE IN THE LOCAL ELECTIONS

It is likely that a number of care home residents, who wish to vote in the local elections, will not have photo ID. This has now become a requirement to attend and will mean that there is support needed to apply for a Voter Authority Certificate. The person will need a recent electronic photograph and National Insurance number / birth certificate / bank statement to apply online.

Please access the guidance document for full details. [Apply for photo ID to vote \(called a 'Voter Authority Certificate'\) - GOV.UK \(www.gov.uk\)](#)



Co-develop a board game into dementia inequalities!

Join us for a face-to-face workshop to develop a board game into dementia inequalities! If you have dementia, are an unpaid carer or care professional, or represent a Charity, please share your experiences and take part! You will receive a £15 shopping voucher as a thank you.



Face-to-face Workshop

01/03/2023
10.00-12.00

Where?

University of Liverpool,
*Room details in
confirmation email*

To find out more or take part, please email Dr
Clarissa Giebel (Clarissa.giebel@liverpool.ac.uk) in
due time ahead of the workshop date.



UNIVERSITY OF
LIVERPOOL

NIHR

Applied Research Collaboration
North West Coast



The Lewy Body Society



Project team: Dr Clarissa Giebel, Dr Kerry Hanna, Prof Mark Gabbay, Hilary Tetlow, Jacqui Cannon, and Bronte Heath. This project is funded by the University of Liverpool and the Wellcome Trust, and the NIHR ARC NWC.

OMBUDSMAN ISSUES GUIDE FOR CARE PROVIDERS ON GOOD RECORD KEEPING

The Local Government and Social Care Ombudsman is today issuing a guide to help care providers learn from its complaints involving record keeping. Among the complaints the Ombudsman receives from people receiving independently provided care, poor record keeping is commonly a factor when things have gone wrong.

The new guide focuses on a number of case studies highlighting the common issues the Ombudsman sees, and also includes good practice tips to help providers avoid the problems from occurring in their own settings. Issues covered by the guide include providers fabricating records after a serious incident, customers being given wrong or no medication or food because records were not updated properly, and delayed treatment for another customer because of inaccurate records.

The guide sets out the Ombudsman's approach to investigating complaints on this matter, including information on electronic record keeping, and it references other regulatory bodies' guides to meeting the requirements on record keeping.

Michael King, Local Government and Social Care Ombudsman, said: ***“Record keeping isn't just an administrative task that can be completed as and when necessary – poor records can have serious consequences for the people care providers look after. Our new good practice guide shares the learning from the investigations we have carried out. By highlighting some errors in real scenarios, we want to stress to care providers that not only does maintaining accurate records ensure compliance with the regulations – more importantly, it also saves people from real distress.”***

Good practice tips in the guide include ensuring all relevant staff are familiar with the recording system used and maintaining accurate, honest and contemporary records. Where the Ombudsman does find gaps in records, it may cast doubt on the integrity of the whole of the provider's response.

The report clearly illustrate the issues caused by poor recording keeping and falsification of records. It also includes summary of good practice guidance and signposting to regulatory requirements. It is available to access [here](#).

BCA UP AND COMING PROGRAMMES

Click on the opportunities below to open the programme:

- ▶ Step into Management - [Programme](#)
- ▶ The Principals of Palliative and End of Life Care – [further information](#), [flyer](#) and [application form](#)



Can Care be Cool?

16th February 13:00 to 14:00



THE
OUTSTANDING
SOCIETY

In this month's virtual meeting we will be looking at Strengthening equality, inclusion and diversity within Social Care.



Oonagh Smyth
Chief Executive
SKILLS FOR CARE



Fiona Murphy
Head of Culture & Diversity
SKILLS FOR CARE



Outstanding Society Director
Zoe Fry



Outstanding Society Director
James Ryeroft
Vida Healthcare Limited



Outstanding Society Director
Ruth French
Stow Healthcare



Outstanding Society Director
Sanjay Dhrona
The Close Care Home



Outstanding Society Director
Samantha Crawley
Bracebridge Care Group



Outstanding Society Director
Russell Leese
Horizon Care Services



Outstanding Society Director
Caroline Cosh
Clifton Home Care

THURSDAY 16TH FEBRUARY 1-2PM – FREE EVENT

Skills for Care and the OS are hosting an informal panel discussion on 'Can Care be Cool' exploring Equality and Diversity within the sector. [Click Here to book](#) your free place.

REGISTERED MANAGER WEBINAR - HOW CAN TECHNOLOGY SUPPORT THE DELIVERY OF CARE?

Description

Tuesday 21 February 2023, 14:00 - 14:45

Link - [Webinar Registration - Zoom](#)

Skills for Care in partnership with NHS-Transformation Directorate will explore the different types of technology currently being utilised in adult social care, for example; digital care records and care planning tools, e-rostering and other technologies that support the provision of quality care.

The webinar will include a panel of employers and representatives from the sector talking about their experiences, reflecting on their journey in implementing the technology and how they made the case for digital in their organisations, and providing advice, guidance, and top tips..

Registered Manager Mentor Opportunity

- BCA are advertising two **very part-time Mentor roles**, e.g. up to a full day per month to develop a support network and offer coaching / mentoring across BD & C to inexperienced / new in post Registered Managers
- We have reserved two places on the West Yorkshire ILM 5 Certificate in Effective Coaching and Mentoring course for the April cohort (subject to successful applications being submitted by **March 17th**)
- BCA would commit to paying the 'mentors' time to attend the 5 workshops on the ILM 5 course and for the required 12 hours coaching / mentoring 'experience' (which can be undertaken mentoring our less experienced managers).
- The course runs April 2023 to January 2024

For more information:

There is a lunchtime Q&A drop-in session on Tuesday 21st February, from 12.30-1.00pm (via MS Teams) to find out more about the ILM 5 course. [To join the meeting **CLICK HERE**](#)

BCA would love to hear from experienced Registered Managers from both care home and home care settings interested in the part-time mentor roles

For further information or to chat about this opportunity, please contact Rachael Ross, Workforce Lead on 07813 321570 or email workforce@bradfordcareassociation.org

Help make Bradford the active district!

Join us to learn about the development of a new interactive physical activity search tool in Bradford.

This free activity finder helps local clubs, groups, organisations and anyone providing physical activity opportunities in the Bradford district promote their work.

- More and better ways to **market and promote** your sessions
- Help you reach **new audiences**
- Use the **Openactive** standard to share with national campaigns
- Help to get **more people more active more often**

Thursday March 16th

1) Virtual webinar on 'Teams' – 12pm – 1pm

or

2) Face to Face workshop (Including refreshments and thank you voucher*) – 6pm- 7pm

Bradford City Hall, Bradford, BD1 1HY

To choose your workshop/s please

[Sign up here](#)

*Face to Face workshop attendees will receive a £25 Decathlon voucher for their club/group. (Limited spaces available, strictly one per club/organisation)



SAFEGUARDING ROLE OF THE SERVICE MANAGER TRAINING

This two-day, face-to-face programme is aimed at managers and team leaders of any services who contribute to the care or support of adults at risk of abuse and neglect. This can include, for example, housing, education, advocacy and police as well as health and social care. We will explore the experiences and aspirations of adults with care and support needs and discuss practical implications and solutions for managers of services. Using a range of facilitated discussions and interactive group exercises, participants will be encouraged to build on their existing knowledge and experience and to think about how learning can be applied to their particular service, role and responsibilities.

Content includes:

- How adults in Bradford might experience abuse and neglect: With a focus on human rights and 'Making Safeguarding Personal', exploring models of coercion and control to look at how abuse can happen in different situations.
- The legal frameworks and local arrangements for safeguarding adults: Using legislation and examples from case law to explore how different legal frameworks apply in different situations and how the local multiagency arrangements might work in practice.
- The Manager's role and contribution to different stages of safeguarding procedures: Practical tips on how to use the procedures most effectively and how the procedures fit with other guidelines such as managing incidents, staff capability and misconduct.
- Safeguarding Leadership: exploring how participants can monitor safeguarding in their service and create a positive, open safeguarding culture within the staff team.

Trainer: Matt O'Connor

Dates available:

Wednesday 22nd – Thursday 23rd February 2023

Thursday 20th – Friday 21st April 2023

Wednesday 12th July – Thursday 13th July 2023

Wednesday 29th November – 30th November 2023

To register please go bradfordsafeguardingpartnership.vc-enable.co.uk. (Once registered/logged in please click on the events tab)

Applications are now open for our next cohorts of the ILM Level 5 Certificate in Effective Coaching and Mentoring!

Do you like helping others navigate through difficult situations? Do you enjoy listening to others? Are you passionate about developing yourself and others? Apply now to become a certified coach! [Watch this video to learn more about how coaching can benefit you and others.](#)

For more information about how to apply and FAQs click [HERE](#).

CQC FUNDAMENTAL STANDARDS SESSION

Improve the lives of the people you support, and hopefully impress CQC too!

Face to Face Session delivered by Hempson's Solicitors will take place at Scorex House on:

- Wednesday 8th March (1 - 4.30pm)
- Wednesday 22nd March (1 - 4.30pm)

During the session, you will get taken step by step through the Fundamental Standards of Care. These regulations are the core of what CQC measure your service against. You will receive hints and tips to help showcase your service to CQC and ensure you have a solid foundation in your knowledge.

There are 10 places available for each session for all Care Managers and BCA will be prioritising those Care Services who have been graded by CQC as requires improvement. The session is first come first serve and spaces are limited to 1 place per organisation. There will be a £100 fine for non attendance on the day (minimum notice period is 24 hours).

If you're interested in attending one of the sessions, you will need to register your interest with BCA with your preferred date. The BCA will then send you a EventBrite booking where you will book onto a session. To register your interest please email admin@bradfordcareassociation.org



BRADFORD
REGISTERED MANAGERS NETWORK

BCA  

SPOTLIGHT ON... JOURNEY TO GOOD

Preparing for a CQC inspection

**SAVE
THE DATE**

Wednesday 15th February
2 - 4 pm

Agenda:

- Preparing for the inspection
- Evidence
- Lessons learnt
- Improved outcomes
- CQC's Key areas of focus
- Resources

Meeting ID: 993 772 1608
Passcode: Bradford20





Building brighter futures
with people recovering from mental health problems

THE CELLAR TRUST FREE TRAINING

BEREAVEMENT, GRIEF AND MOURNING

Dates:

DAY 1: Wednesday 15 February 2023

DAY 2: Thursday 23 February 2023

Timings: 1pm – 4pm.

Location: The Cellar Trust, Farfield Road, Shipley, BD18 4QP

Book your free place here: www.thecellartrust.org/what-we-do/training

TRAUMA INFORMED PRACTICE

Dates: Thursday 2 and Thursday 9 February 2023

Timings: 1pm – 4pm.

Location: The Cellar Trust, Farfield Road, Shipley, BD18 4QP

Book your free place here: www.thecellartrust.org/what-we-do/training

NEURODIVERSITY TRAINING

Dates: Various dates between January– March 2023

Book your free place here: www.eventbrite.com/cc/neurodiversity-training-1123539

INTRODUCTION TO COUNSELLING SKILLS

Dates: Various dates between January – March 2023

Timings: 10am – 4pm.

Location: The Cellar Trust, Farfield Road, Shipley, BD18 4QP

Book your free place here: www.thecellartrust.org/what-we-do/training

SELF-HARM TRAINING

Dates: Various dates between January – March 2023

Timings: 2 hour session, start time 10am, 1.30pm or 6.30pm

Location: Online

Book your free place here: www.eventbrite.com/cc/self-harm-training-1258149

ACTIVITY COORDINATOR NETWORK

Why join the network?

- Support one another
- Showcase ideas and resources
- Learn from each other
- Hear from external speakers / organisations
- Monthly Meetings with other Activity Coordinator's
- WhatsApp Group - sharing ideas on the go



How to join the Activity Coordinator Network?

Email admin@bradfordcareassociation.org to join the network. You can then receive the Monthly Zoom Meeting Calendar Invites + be added to the WhatsApp Group

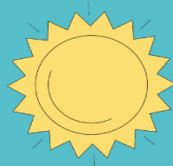


**For more information email:
admin@bradfordcareassociation.org**

HARNESSING SOCIAL ENTERPRISE TO BENEFIT HEALTH OUTCOMES FOR PEOPLE AND COMMUNITIES: SOCIAL ENTERPRISE UK AND NHS ENGLAND ROUNDTABLE

Social Enterprise UK and NHS England are hosting a series of regional roundtables to develop collaborative relationships to ensure the value and expertise of social enterprise is harnessed to benefit health outcomes for people and communities.

The roundtables will showcase positive practice from social enterprises, as well as provide the opportunity to discuss challenges and work through potential solutions in those areas. The Yorkshire & Humber Region roundtable will take place virtually on the Tuesday the 21st of February, 10:00 - 11:30. [Register on Eventbrite](#)



Daytime support

Keep your mind well this winter

Pressures and stresses of everyday life shouldn't be chipping away at your wellbeing

Find a better balance.

MyWellbeing IAPT is a free NHS service to help people manage everyday problems such as low mood, stress or anxiety.

Call 01274 221 234 (lines open 9am - 5pm Monday to Friday) or visit bmywellbeingiapt.nhs.uk

www.healthyminds.services



Night support

Keep your mind well this winter

Keeping the family well this winter shouldn't be keeping you up at night

Support for anyone in Bradford and Craven.

Call a friendly, trained wellbeing professional at Guide-Line.
Open 8am- 12am (midnight)

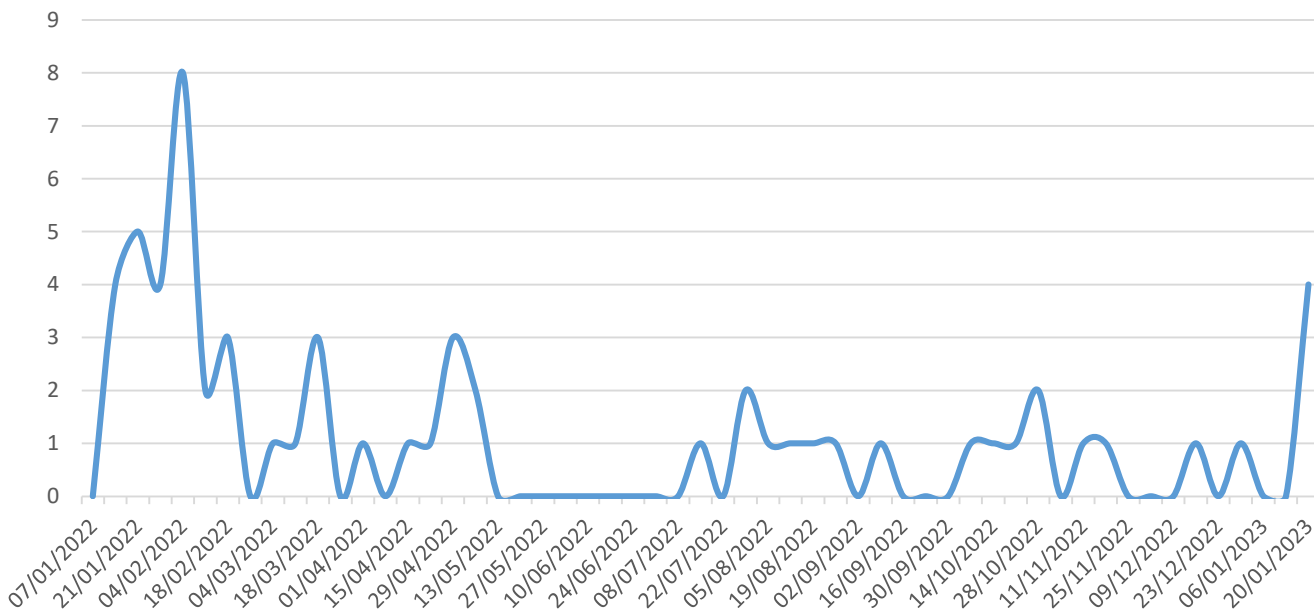
**Call us on 08001 884 884
or reach out online at www.mindinbradford.org.uk/chat**

www.healthyminds.services

BRADFORD CARE HOMES WEEKLY COVID-19 TRACKER

Please find the data below on Care Homes in the Bradford District for your information. The following data has been provided by the Council's Senior Management Team in the Contract and Commissioning Team.

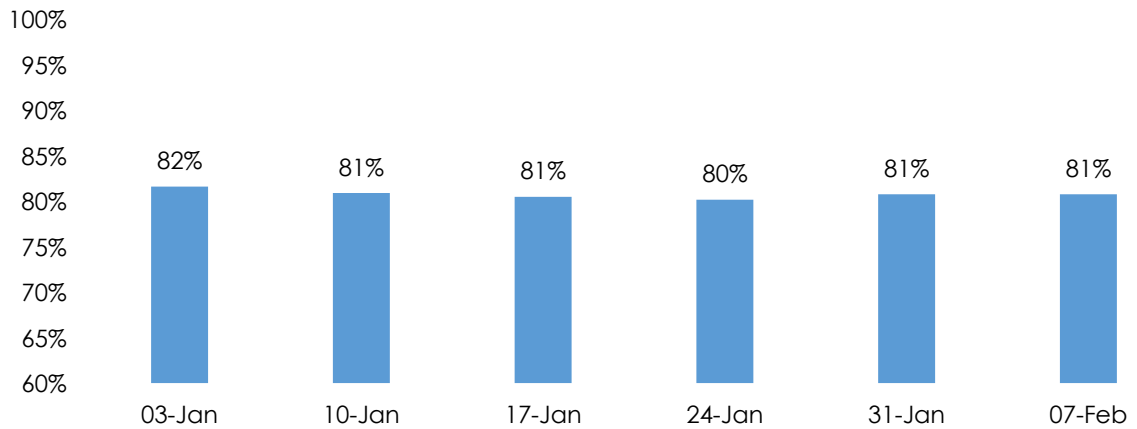
Registered Covid 19 Deaths in Care Homes by Week Ending Date



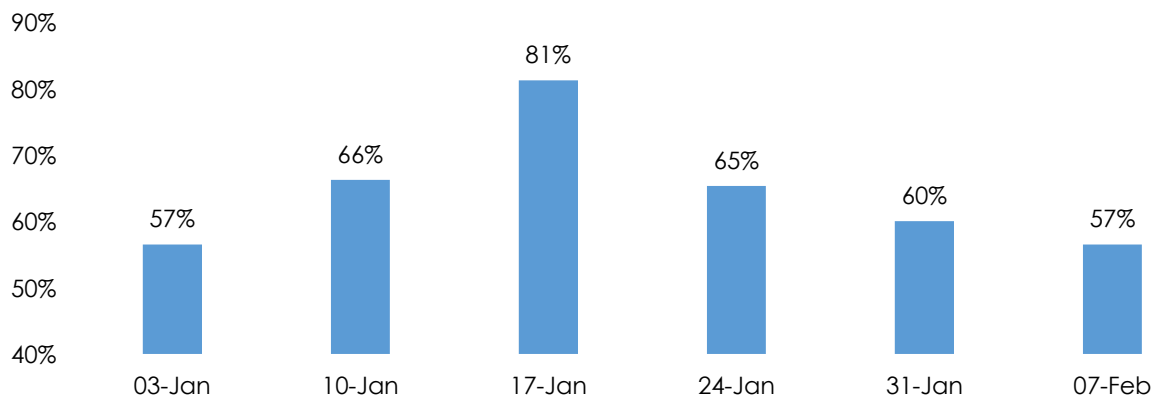
Number of Covid-19 Infections



Bradford Care Home Occupancy Rate



Bradford Care Home Completed Tracker in last 7 days



Data	Latest	Change
Deaths	1	-3
Infections	52	16
Outbreaks	No longer available	
Occupancy	81%	0%
Tracker completed	57%	-3%

Data Sources:

Weekly Deaths, Office National Statistics.

Covid Infections, Occupancy and Tracker, NESC Capacity Tracker.

Outbreaks, HPT Bradford